

Serving the counties of Turner and Clay

BOARD OF DIRECTORS

CHAIRMAN: Arden Abild - Area 3, Wakonda
VICE-CHAIRPERSON: Robin Dykstra - Area 5, Marion
SECRETARY: Bob Iverson - Area 1, Vermillion
Sarah Chadima - Area 2, Vermillion
Wayne Davey - Area 4, Hurley

STAFF: Brad Preheim- Manager/Treasurer

**MINUTES
VERMILLION BASIN WATER DEVELOPMENT DISTRICT
FEBRUARY 17, 2021**

The Vermillion Basin Water Development District (VBWDD) convened at 3:00 p.m. for the Annual meeting in the Automatic Irrigation building in Centerville, South Dakota, on Wednesday, February 17, 2021. The meeting was held via Zoom videoconference.

DIRECTORS PRESENT

Arden Abild, Area 3
Sarah Chadima, Area 2
Wayne Davey, Area 4
Bob Iverson, Area 1
Robin Dykstra, Area 5

DIRECTORS ABSENT

None

OTHERS PRESENT

Brad Preheim - Staff
Jay Gilbertson - EDWDD
Steve Muilenburg - CRWS
Terry Hackett - Wakonda
Nancy Andresen - Wakonda
Trent Bruce - DGR
Alan Wittmuss - DENR

Chairman Abild called the meeting to order at 3:00 p.m.

APPROVAL OF AGENDA

The Board reviewed the agenda for the meeting. There being no changes, Director Iverson moved to approve the agenda. Seconded by Sarah Chadima. Motion passed unanimously.

CONFLICT OF INTEREST

Chairman Abild asked if any Directors had a conflict of interest regarding any agenda item. No conflicts were noted.

DIRECTOR TERMS

Wayne Davey was elected for a four year term for Director Area 4

and Sarah Chadima was re-elected for a four year term in Area 2. Chairman Abild welcomed them to the Board and their oaths of office have been signed and filed.

APPROVAL OF DECEMBER MEETING MINUTES

Chairman Abild asked for any additions or corrections pertaining to the Board of Directors meeting minutes from December 16, 2020. There being none, Director Dykstra moved to approve those minutes. Seconded by Bob Iverson. Motion passed unanimously.

FINANCIAL REPORTS

1. 2020 Year End – Year end 2020 financial reports containing a balance sheet, revenues, expenditures and budget comparison information was provided for the Board and any visitors. This information was prepared by Richard Adamson and available for review, questions and discussion.

Following discussion, Director Chadima moved to approve the 2020 unaudited financial report as presented. Seconded by Bob Iverson. Motion passed unanimously.

2. January 2021 – Outstanding bills include: Tim & Kim Eide \$300.00 – Jan rent & utilities, Tim & Kim Eide \$300.00 – Feb rent & utilities, Century Business Products \$50.00 – copier lease, Century Business Products \$50.00 – copier lease, Fort Randall Telephone \$85.43 – phone, internet, Fort Randall Telephone \$85.43 – phone, internet, Richard Adamson \$200.00 – 2020 financials, Brad Preheim \$586.45 – December wages, phone, Brad Preheim \$783.06 – January wages, phone, Brad Preheim \$711.09 – February wages, phone, US Treasury \$25.96 – payroll taxes, US Treasury \$505.06 – payroll taxes, SDUI \$.31 – unemployment taxes, Visa \$177.75 – supplies, travel, Visa \$210.76 – website, New Century Press \$23.80 – publishing, Broadcaster Press \$10.19 – publishing, SDARWS \$540.00 – 2021 Membership dues, SFM \$220.00 – work comp insurance, Pressing Matters \$27.35 – name plate
Board per diem & mileage: Arden Abild \$186.89 – 4th quarter, Bob Iverson \$156.99 – 4th quarter, Sarah Chadima \$156.99 – 4th quarter, Robin Dykstra \$156.99 – 4th quarter.

Following discussion, motion made by Dykstra, seconded by Davey to approve the financial report and pay the bills. Motion passed unanimously. The report was placed in the district files.

ELECTION OF OFFICERS

Chairman Abild turned the meeting over to Manager Preheim.

Preheim asked for nominations for Board of Director Chairman for 2021. Director Iverson nominated Arden Abild. Director Dykstra moved to cease nominations and cast a unanimous ballot for Abild. Seconded by Bob Iverson. Motion passed unanimously.

Re-elected Chairman Abild resumed control of the meeting and asked for nominations for Vice Chairman. Director Chadima nominated Robin Dykstra. Director Iverson moved to cease nominations and cast a unanimous ballot for Dykstra. Seconded by Wayne Davey. Motion passed unanimously.

Chairman Abild then asked for nominations for Board Secretary for 2021. Director Chadima nominated Bob Iverson. Director Davey moved to cease nominations and cast a unanimous ballot for Iverson. Seconded by Sarah Chadima. Motion passed unanimously.

REPORT ON COMPLETED AND PLANNED ACTIVITIES

A list of projects supported in 2020 was provided and discussed. Planned projects for 2021 were also reviewed.

CLAY RURAL WATER SYSTEM

Clay Rural Water System Manager Steve Muilenburg was invited to the meeting to introduce himself to the Board and discuss activities of his system.

PROJECT ASSISTANCE REQUESTS

1. Town of Wakonda – The Board reviewed a project assistance request from Wakonda Finance Officer Nancy Andresen. Terry Hackett and Nancy Andresen also attended the meeting and discussed the project. They are suffering from serious infiltration problems in their sanitary sewer system due to standing water on the land of an adjacent property owner. They would like to purchase the land so they can control the storm water rather than have it pool in this area. The infiltration causes more maintenance costs for pumps and they have to obtain permits to release excess water buildup in their lagoons.

The landowner is not willing to sell the small portion that affects the town and will only sell the entire 12 acre parcel. The asking price is \$60,000.00. The Board discussed this situation and is only interested in helping Wakonda purchase the area that causes the problem. That estimated area is about two acres. The prorated cost of that portion would be about \$10,000.00.

Following discussion, Director Iverson moved to grant the Town

of Wakonda up to \$5,000.00 in financial assistance for land acquisition to aid in their sanitary sewer system infiltration problem. Seconded by Robin Dykstra. Motion passed unanimously.

2. Town of Chancellor – The Board reviewed a financial assistance request from Chancellor Finance Officer Heath McManaman. Chancellor recently received a Small Community Planning Grant from the South Dakota Department of Environment and Natural Resources to prepare an updated Facilities Plan for their storm sewer, sanitary sewer and water systems. The cost of the plan is \$35,000.00 and will be completed by DGR Engineering. The planning grant will cover 80% of this cost and the Town of Chancellor is seeking assistance with the remaining \$7,000.00. DGR Engineer Trent Bruce attended the meeting to discuss the project and answer questions.

Following discussion, Director Dykstra moved to grant the Town of Chancellor up to \$7,000.00 for the updated Facilities Plan. Seconded by Wayne Davey. Motion passed unanimously.

3. SDDENR– Alan Wittmuss from the SD DENR attended the meeting to discuss a study on the Vermillion River that will need to begin in the next year or two. Further details have yet to be worked out but he wanted to get the project on our radar. He will continue to reach out to the Board moving forward with more information.

RESOLUTIONS

1. RESOLUTION #21-02 - This resolution designates Security State Bank of Chancellor as the official depository of the VBWDD. Following discussion, Director Iverson moved to approve and sign Resolution #21-02. Seconded by Robin Dykstra. Motion passed unanimously.

2. RESOLUTION #21-03 - This resolution designates the official newspapers of the VBWDD as the Centerville Journal, Plain Talk, Viborg Enterprise, Hurley Leader, Marion Record and New Era.

Following discussion, Director Chadima moved to approve and sign Resolution #21-03. Seconded by Bob Iverson. Motion passed unanimously.

GRANTS

1. Grant #06-20 – The grant of \$5,000 to the Clay County Conservation District for the purchase of a tree cooler was not used by the District as they were unable to obtain a cooler.

Following discussion, Director Dykstra moved to rescind the grant and put the funds back into the financial assistance pool. Seconded by Wayne Davey. Motion passed unanimously.

2. Grant #05-18 – This grant has now been fully distributed to local diking associations. A list of the breakdown of funds was provided.

OTHER BUSINESS

1. Riparian Buffer Initiative – A Working Group has been formed to discuss improvements and promotion activities for the South Dakota Riparian Buffer Initiative. Manager Preheim is part of this group and will keep the Board updates on the discussions.

2. Amended 2021 Budget – The Board reviewed the 2021 Amended Budget. The Budget has changed from the Proposed Budget due to a carry forward of funds increase from the previous proposed budget.

Following review, Director Iverson moved to approve the 2021 Revised Budget. Seconded by Robin Dyskstra. Motion passed unanimously.

3. VBWDD Website – The District website is up and running and will continue to be tweaked and improved.

4. Legislative Update – The 2021 legislative session is ongoing and EDWDD Manager Jay Gilbertson briefed the Board on bills of interest to water development districts.

5. State Water Plan/Annual Report – A copy of this document from the Department of Environment & Natural Resources was discussed and available for review.

6. Office Lease – The lease from Tim & Kim Eide for the office in 2021 was reviewed. The VBWDD portion of the rent is \$300.00 per month and includes utilities. Following discussion, Director Chadima moved to approve the lease for 2021. Seconded by Bob Iverson. Motion passed unanimously.

7. 2020 Meeting Schedule -The By Laws of the VBWDD require monthly meetings. However, the lack of timely business doesn't always make it practical to hold meetings every month. Thus, the Board meets in January, March, May, July, August, October and December. Additional meetings can be held should business

dictate that necessity. The other meetings are cancelled unless needed. All meetings are held on the third Wednesday of the month at 7:00 p.m. in the District office.

Following discussion, Director Dykstra moved to approve the meeting schedule for 2021 as noted above. Seconded by Sarah Chadima. Motion passed unanimously.

8. Correspondence & Literature - Various items from the past month were shared with the Board.

UPCOMING MEETINGS

1. VBWDD Regular Meeting - March 17, Centerville
2. Board of Water & Natural Resources - March 25-26, Pierre

ADJOURNMENT

There being no further business, Director Iverson moved to adjourn the meeting at 5:10 p.m. Seconded by Robin Dykstra. Motion passed unanimously.

ARDEN ABILD
CHAIRMAN