

Serving the Vermillion River Watershed

BOARD OF DIRECTORS

CHAIR: Robin Dykstra - Area 5, Marion
VICE-CHAIR: Bob Iverson - Area 1, Vermillion
SECRETARY: Sarah Chadima - Area 2, Vermillion
Arden Abild - Area 3 Wakonda
Wayne Davey - Area 4, Hurley
Fred Butzke - Area 6, Salem
Anthony Halverson - Area 7, DeSmet

STAFF: Brad Preheim- Manager/Treasurer

**MINUTES
VERMILLION BASIN WATER DEVELOPMENT DISTRICT
JANUARY 22, 2025**

The Vermillion Basin Water Development District (VBWDD) convened at 3:00 p.m. for the Annual meeting in the Automatic Irrigation building in Centerville, South Dakota, on Wednesday, January 22, 2025.

DIRECTORS PRESENT

Arden Abild, Area 3
Sarah Chadima, Area 2
Wayne Davey, Area 4
Bob Iverson, Area 1
Robin Dykstra, Area 5

DIRECTORS ABSENT

None

OTHERS PRESENT

Brad Preheim - Staff
Fred Butzke - Salem
Anthony Halverson - DeSmet
Michael Crist - Wakonda
Kurt Pfeifle - Dakota Mainstem

Chairman Abild called the meeting to order at 3:00 p.m.

APPROVAL OF AGENDA

The Board reviewed the agenda for the meeting. There being no changes, Director Iverson moved to approve the agenda. Seconded by Director Chadima. Motion passed unanimously.

CONFLICT OF INTEREST

Chairman Dykstra asked if any Directors had a conflict of interest regarding any agenda item. No conflicts were noted.

APPROVAL OF DECEMBER MEETING MINUTES

Chairman Dykstra asked for any additions or corrections pertaining to the Board of Directors meeting minutes from December 18, 2024. There being none, Director Davey moved to

approve those minutes. Seconded by Director Chadima. Motion passed unanimously.

BOARD OF DIRECTORS

Director Elections - Directors Chadima (Area 2) and Davey (Area 4) run unopposed for their respective terms during the 2024 election and will serve four year terms. They each signed an oath of office.

Director Appointments - The recent boundary expansion of the District has created two new Director Areas (6 & 7). Vacancy notices have been published and one qualified petition has been received from each Area.

Motion made by Director Iverson and seconded by Director Chadima to appoint Fred Butzke to fill the vacancy for Director Area 6 and serve a 4 year term. Motion passed unanimously. Butzke was welcomed to the Board and signed the oath of office.

Motion made by Director Iverson and seconded by Director Davey to appoint Anthony Halverson to fill the vacancy for Director Area 7 and serve a 2 year term. Motion passed unanimously. Halverson was welcomed to the Board and signed the oath of office.

Director Area 3 - Director Abild informed the Board that he will be moving out of Area 3 soon so this will be his final meeting. Chairman Dykstra thanked him for his 25 years of service on the Board of Directors. A notice of vacancy has been published for the Board position to be filled at the March meeting.

FINANCIAL REPORTS

1. 2024 Year End - Year end 2024 financial reports containing a balance sheet, revenues, expenditures and budget comparison information was provided for the Board and visitors. This information was prepared independently by Richard Adamson and available for review, questions and discussion.

Following discussion, Director Chadima moved to approve the 2024 year end unaudited financial report as presented. Seconded by Director Davey. Motion passed unanimously.

2. 2024 Annual Review - The Department of Legislative Audit requires the VBWDD to submit an Annual Review of its financial report to their office annually. This document was also prepared by Richard Adamson. Following discussion, Director Chadima moved to approve and submit the 2024 Annual Review as

prepared. Seconded by Director Davey. Motion passed unanimously.

3. January 2025 - Outstanding bills include: Tim & Kim Eide \$350.00 - January rent & utilities, Century Business Products \$50.00 - January copier lease, Fort Randall Telephone \$89.80 - January phone, internet, Miner County Pioneer \$36.17 - publishing, Jordan Merrigan \$225.00 - web maintenance, Fred Butzke \$85.76 - mileage, Brad Preheim \$2,477.55 - January wages, travel, phone, Richard Adamson \$250.00 - 2024 financial reports, New Century Press \$21.68 - publishing, SFM \$220.00 - work comp insurance, Visa \$57.24 - web hosting, US Treasury \$76.50 - payroll taxes, SDUI \$8.51 - payroll taxes. Board Payroll & Travel: Sarah Chadima \$354.82 - 4th quarter 2024, Robin Dykstra \$161.67 - 4th quarter 2024, Bob Iverson \$379.61 - 4th quarter 2024, Arden Abild \$265.71 - 4th quarter 2024, Wayne Davey \$320.65 - 4th quarter 2024, Corey Johnke \$203.88 - 4th quarter 2024, Joe Bechen \$238.72 - 4th quarter 2024, Steve Gordon \$244.27 - 4th quarter 2024

Following discussion, motion made by Director Iverson, seconded by Director Halverson to approve the financial report and pay the bills. Motion passed unanimously. The report was placed in the district files.

ELECTION OF OFFICERS

Chairman Dykstra turned the meeting over to Manager Preheim. Preheim asked for nominations for Board of Director Chair for 2025. Director Iverson nominated Robin Dykstra. Director Iverson moved to cease nominations and cast a unanimous ballot for Dykstra. Seconded by Director Chadima. Motion passed unanimously.

Chairman Dykstra took control of the meeting and asked for nominations for Vice Chair. Director Davey nominated Bob Iverson. Director Davey moved to cease nominations and cast a unanimous ballot for Iverson. Seconded by Director Chadima. Motion passed unanimously.

Chairman Dykstra asked for nominations for Board Secretary for 2025. Director Iverson nominated Sarah Chadima. Director Iverson moved to cease nominations and cast a unanimous ballot for Chadima. Seconded by Director Butzke. Motion passed unanimously.

Chairman Dykstra asked if the Board wished to re-consider the Manager's appointment as District Treasurer. No action was taken and the Manager shall continue to serve as District Treasurer.

DAKOTA MAINSTEM

Executive Director Kurt Pfeifle from Dakota Mainstem attended the meeting to thank the Board for their previous support and give an update on their activities. Dakota Mainstem is working towards sustainable access to abundant, clean, safe water for municipalities and rural water systems in Eastern South Dakota and the peripheral of neighboring states for the next several decades. They have developed a website & their governing documents and are identifying long term member organizations. They currently have 57 members. They have recently completed negotiations with HDR Engineering to begin an Appraisal Study and are requesting additional financial support from the VWBDD.

Following discussion, Director Chadima moved to grant Dakota Mainstem another \$10,000.00. Seconded by Bob Iverson. Motion passed unanimously.

REPORT ON COMPLETED AND PLANNED ACTIVITIES

A list of projects supported in 2024 was provided and reviewed. Planned projects for 2025 were also discussed.

PROJECT UPDATES

Manager Preheim provided updates on various projects of interest to the District.

RESOLUTIONS

1. RESOLUTION #25-02 - This resolution designates Security State Bank as the official depository of the VBWDD. Following discussion, Director Iverson moved to approve and sign Resolution #25-02. Seconded by Director Butzke. Motion passed unanimously.

2. RESOLUTION #25-03 - This resolution designates the official newspapers of the VBWDD as the Plain Talk, New Era, The Special, Miner County Pioneer, Kingsbury Journal, Arlington Sun and Madison Daily Leader. Following discussion, Director Halverson moved to approve and sign Resolution #25-03. Seconded by Director Davey. Motion passed unanimously.

OTHER BUSINESS

1. Amended 2025 Budget - The Board reviewed the 2025 Amended Budget. The budget has changed from the Proposed Budget due to

a carry forward of funds increase from the previous proposed budget.

Following review, Director Iverson moved to approve the 2025 Revised Budget. Seconded by Director Halverson. Motion passed unanimously.

2. Legislative Update - The Manager updated the Board on bills of interest to the VBWDD that will be discussed in the upcoming legislative session.

3. 2025 Meeting Schedule - Director Iverson moved to approve the VBWDD Board of Director meeting times and locations for 2025 as follows:

January 22nd	3:00 p.m.	Centerville
March 19th	6:00 p.m.	Centerville
May 15th	10:00 a.m.	Vermillion (L&C Treatment Plant)
July 16th	3:00 p.m.	Salem
September 17th	6:00 p.m.	Centerville
November 19th	3:00 p.m.	Howard
December 17	3:00 p.m.	Centerville

Motion seconded by Director Chadima. Motion passed unanimously.

4. 2025 Organizational Memberships - Motion by Chadima, seconded by Halverson to maintain District membership, as a Class C member, in the South Dakota Association of Rural Water Systems, at a cost of \$550. Motion passed unanimously.

5. Office Lease - Motion made by Davey, seconded by Iverson to approve the office lease for 2025 with a \$25 increase in rent. Motion passed unanimously. Rent is \$350 per month and includes utilities.

6. State Water Plan/Annual Report - A copy of this document from the Department of Environment & Natural Resources was discussed and available for review.

7. Web Maintenance Agreement - Motion made by Butzke to agree to pay Jordan Merrigan \$75.00 per month for website maintenance. Seconded by Abild. Motion passed unanimously.

8. Correspondence & Literature - Various items from the past month were shared with the Board.

9. February Meeting - Due to the lack of timely business, Director Iverson moved to cancel the February meeting. Seconded by Director Chadima. Motion passed unanimously.

UPCOMING MEETINGS

1. VBWDD Regular Meeting - March 19, 6:00 p.m. Centerville
2. Board of Water & Natural Resources - March 2025, Pierre

ADJOURNMENT

There being no further business, Director Iverson moved to adjourn the meeting at 4:40 p.m. Seconded by Director Abild. Motion passed unanimously.

ROBIN DYKSTRA
CHAIRMAN