

Serving the counties of Turner, Clay & McCook

BOARD OF DIRECTORS

CHAIRMAN: Arden Abild - Area 3, Wakonda
VICE-CHAIRPERSON: Robin Dykstra - Area 5, Marion
SECRETARY: Bob Iverson - Area 1, Vermillion
Sarah Chadima - Area 2, Vermillion
Wayne Davey - Area 4, Hurley
Steve Gordon - McCook County

STAFF: Brad Preheim- Manager/Treasurer

MINUTES

**VERMILLION BASIN WATER DEVELOPMENT DISTRICT
JANUARY 17, 2024**

The Vermillion Basin Water Development District (VBWDD) convened at 3:00 p.m. for the Annual meeting in the Automatic Irrigation building (and via Zoom) in Centerville, South Dakota, on Wednesday, January 17, 2024.

DIRECTORS PRESENT

Arden Abild, Area 3
Sarah Chadima, Area 2
Wayne Davey, Area 4
Bob Iverson, Area 1
Robin Dykstra, Area 5
Steve Gordon, McCook Co (zoom)

DIRECTORS ABSENT

None

OTHERS PRESENT

Brad Preheim - Staff
Fred Butzke - MCCD (zoom)
Jay Gilbertson- EDWDD (zoom)

Chairman Abild called the meeting to order at 3:00 p.m.

APPROVAL OF AGENDA

The Board reviewed the agenda for the meeting. There being no changes, Director Iverson moved to approve the agenda. Seconded by Director Dykstra. Motion passed unanimously.

CONFLICT OF INTEREST

Chairman Abild asked if any Directors had a conflict of interest regarding any agenda item. No conflicts were noted.

DIRECTOR TERMS

Upcoming Vacancies - The current terms of office for the directors representing even-numbered director areas (Chadima - 2 and Davey - 4) will expire on December 31st, 2024. Under existing code, the positions are to be filled during the 2024 general election cycle. As such, beginning on January 1st, 2024, nominating petitions may be circulated by persons interested in

serving as a director from any of these areas. The petitions are to be filed with the South Dakota Secretary of State's Office no later March 26th, 2024.

Director Area 3 - The Manager noted that no petition was filed for Director Area 3 during the last general election cycle and that term expired on December 31st of 2022. Arden Abild held the Director Area 3 position at the time the term expired and can continue to serve in the Director role until the Board appoints another member via the petition process for a vacancy.

The Manager requested authorization to initiate the process of filling the Director Area 3 vacancy. He proposed advertising the vacancy in the appropriate newspaper for the area during the weeks of February 19th, 26th and March 4th, with a deadline of March 15th for nominating petitions to be filed at the District office. Board action to fill the vacancy could then take place at the March 20th Board meeting.

Motion by Dykstra, seconded by Iverson to authorize publication of the Notice of Vacancy; to require that all applicants for the vacancy submit their petitions to the VBWDD office no later than 5:00 p.m. on March 15th, 2024; and to set the March 20th 2024 Board meeting as the time to consider all valid petitions and to appoint a new Director for Area 3. Motion carried unanimously.

APPROVAL OF DECEMBER MEETING MINUTES

Chairman Abild asked for any additions or corrections pertaining to the Board of Directors meeting minutes from December 20, 2023. There being none, Director Iverson moved to approve those minutes. Seconded by Director Davey. Motion passed unanimously.

FINANCIAL REPORTS

1. 2023 Year End - Year end 2023 financial reports containing a balance sheet, revenues, expenditures and budget comparison information was provided for the Board and visitors. This information was prepared independently by Richard Adamson and available for review, questions and discussion.

Following discussion, Director Dykstra moved to approve the 2023 year end unaudited financial report as presented. Seconded by Director Iverson. Motion passed unanimously.

2. 2023 Annual Review - The Department of Legislative Audit requires the VBWDD to submit an Annual Review of its financial report to their office annually. This document was also prepared by Richard Adamson. Following discussion, Director Davey moved to approve and submit the 2023 Annual Review as prepared. Seconded by Director Dykstra. Motion passed unanimously.

3. January 2024 - Outstanding bills include: Tim & Kim Eide \$325.00 - January rent & utilities, Century Business Products \$50.00 - copier lease, Fort Randall Telephone \$83.64 - phone, internet, Internal Revenue \$197.40 - payroll taxes, SDUI \$10.42 - payroll taxes
Fred Butzke \$165.06 - mileage, Richard Adamson \$225.00 - financial reports, tax docs, Jordan Merrigan \$120.00 - web maintenance
Brad Preheim \$2,404.10 - travel, wages, phone, Robin Dykstra \$200.55 - 4th quarter 2023, Wayne Davey \$229.24 - 4th quarter 2023, Bob Iverson \$244.96 - 4th quarter 2023, Sarah Chadima \$263.30 - 4th quarter 2023, Steve Gordon \$184.70 - 4th quarter 2023, Arden Abild \$218.76 - 4th quarter 2023.

Following discussion, motion made by Director Davey, seconded by Director Dykstra to approve the financial report and pay the bills. Motion passed unanimously. The report was placed in the district files.

ELECTION OF OFFICERS

Chairman Abild turned the meeting over to Manager Preheim. Preheim asked for nominations for Board of Director Chairman for 2024. Director Abild nominated Robin Dykstra. Director Iverson moved to cease nominations and cast a unanimous ballot for Dykstra. Seconded by Director Davey. Motion passed unanimously.

Newly elected Chairman Dykstra took control of the meeting and asked for nominations for Vice Chairman. Director Abild nominated Bob Iverson. Director Davey moved to cease nominations and cast a unanimous ballot for Iverson. Seconded by Director Abild. Motion passed unanimously.

Chairman Dykstra asked for nominations for Board Secretary for 2024. Director Iverson nominated Sarah Chadima. Director Davey moved to cease nominations and cast a unanimous ballot for Iverson. Seconded by Director Abild. Motion passed unanimously.

Chairman Dykstra asked if the Board wished to re-consider the Manager's appointment as District Treasurer. No action was taken and the Manager shall continue to serve as District Treasurer.

REPORT ON COMPLETED AND PLANNED ACTIVITIES

A list of projects supported in 2023 was provided and reviewed. Planned projects for 2024 were also discussed.

RESOLUTIONS

1. RESOLUTION #24-02 - This resolution designates Security State Bank as the official depository of the VBWDD. Following discussion, Director Iverson moved to approve and sign Resolution #24-02. Seconded by Director Abild. Motion passed unanimously.

2. RESOLUTION #24-03 - This resolution designates the official newspapers of the VBWDD as the New Era, Plain Talk and The Special. Following discussion, Director Davey moved to approve and sign Resolution #24-03. Seconded by Director Abild. Motion passed unanimously.

TM RURAL WATER DISTRICT

1. Resolution #23-11 - This resolution authorizes a grant of \$20,000.00 to the TM Rural Water District to be used for test well drilling. The resolution also authorizes the VBWDD to enter into Grant Agreement #09-23 with the TM Rural Water District. Following review, Director Iverson moved to approve and sign Resolution #23-11. Seconded by Director Davey. Motion passed unanimously.

2. Grant Agreement #09-23 - This grant agreement has been returned from the TM Rural Water District with the proper signatures. The grant is for the amount of \$20,000.00 and is to be used for test well drilling. Following review, Director Abild moved to approve and sign Grant Agreement #09-23. Seconded by Director Iverson. Motion passed unanimously.

OTHER BUSINESS

1. Legislative Update - The Manager updated the Board on bills of interest to the VBWDD that will be discussed in the upcoming legislative session.

2. Amended 2024 Budget - The Board reviewed the 2024 Amended Budget. The budget has changed from the Proposed Budget due to

a carry forward of funds increase from the previous proposed budget.

Following review, Director Abild moved to approve the 2024 Revised Budget. Seconded by Director Iverson. Motion passed unanimously.

3. 2024 Meeting Schedule - Director Davey moved to approve the VBWDD Board of Director meeting times and locations for 2024 as follows:

January 17	3:00 p.m.	Centerville
March 20	6:30 p.m.	Centerville
May 15	3:00 p.m.	Salem
July 17	6:30 p.m.	Centerville
August 28	6:30 p.m.	Centerville
October 16	3:00 p.m.	Salem
December 18	3:00 p.m.	Centerville

Motion seconded by Director Abild. Motion passed unanimously.

4. 2024 Organizational Memberships - Motion by Chadima, seconded by Iverson to maintain District membership, as a Class C member, in the South Dakota Association of Rural Water Systems, at a cost of \$525. Motion passed unanimously.

5. Office Lease - Motion made by Abild, seconded by Iverson to maintain the office lease for 2024 under the same terms as 2023. Motion passed unanimously. Rent is \$325 per month and includes utilities.

6. State Water Plan/Annual Report - A copy of this document from the Department of Environment & Natural Resources was discussed and available for review.

7. Correspondence & Literature - Various items from the past month were shared with the Board.

8. February Meeting - Due to the lack of timely business, Director Abild moved to cancel the February meeting. Seconded by Director Chadima. Motion passed unanimously.

UPCOMING MEETINGS

1. VBWDD Regular Meeting - March 20, 6:30 p.m. Centerville
2. Board of Water & Natural Resources - March 2024, Pierre

ADJOURNMENT

There being no further business, Director Iverson moved to adjourn the meeting at 4:37 p.m. Seconded by Director Chadima. Motion passed unanimously.

ROBIN DYKSTRA
CHAIR