

Serving the counties of Turner, Clay, McCook, Lake, Miner & Kingsbury

BOARD OF DIRECTORS

CHAIRMAN: Robin Dykstra - Area 5, Marion
VICE-CHAIRPERSON: Bob Iverson - Area 1, Vermillion
SECRETARY: Sarah Chadima - Area 2, Vermillion
Arden Abild - Area 3, Wakonda
Wayne Davey - Area 4, Hurley
Steve Gordon - McCook County
Joe Bechen - Miner County
Kyle Lee - Kingsbury County
Corey Johnke - Lake County

STAFF: Brad Preheim- Manager/Treasurer

**MINUTES
VERMILLION BASIN WATER DEVELOPMENT DISTRICT
DECEMBER 18, 2024**

The Vermillion Basin Water Development District (VBWDD) convened at 3:00 p.m. for a regular meeting at the District office in Centerville, South Dakota, on Wednesday, December 18, 2024.

DIRECTORS PRESENT

Bob Iverson, Area 1
Sarah Chadima, Area 2 (video)
Arden Abild, Area 3
Wayne Davey, Area 4
Steve Gordon, McCook County
Corey Johnke - Lake County

DIRECTORS ABSENT

Kyle Lee - Kingsbury County

OTHERS PRESENT

Brad Preheim - Staff
Fred Butzke - McCook Cons Dist
Ryan Wood - DGR (video)

Chairman Dykstra called the meeting to order at 3:00 p.m. Roll was taken and quorum declared. Guests were introduced.

APPROVAL OF AGENDA

The Board reviewed the agenda for the meeting. There being no changes, Director Iverson moved to approve the agenda. Seconded by Director Abild. Motion passed unanimously.

CONFLICT OF INTEREST

Chairman Dykstra asked if any Directors had a conflict of interest regarding any agenda item. No conflicts were noted.

APPROVAL OF OCTOBER MEETING MINUTES

Chairman Dykstra asked for any additions or corrections pertaining to the Board of Directors meeting minutes from October 16, 2024. There being none, Director Abild moved to

approve those minutes. Seconded by Director Chadima. Motion passed unanimously.

FINANCIAL REPORT

Outstanding bills include: Tim & Kim Eide \$325.00 - November rent & utilities, Tim & Kim Eide \$325.00 - December rent & utilities, Century Business Products \$50.00 - November copier lease, Century Business Products \$50.00 - December copier lease, Fort Randall Telephone \$89.75 - November phone, internet, Fort Randall Telephone \$89.75 December phone, internet, Kingsbury Journal \$60.58 - publishing, Kingbrook Rural Water System \$10,000.00 - grant, Brad Preheim \$706.48 - November wages, phone, Brad Preheim \$897.71 - December wages, phone, Swan Lake Association \$10,430.42 - Grant Visa \$27.98 - travel, USPS - \$73.00 - postage, US Treasury \$815.88 - payroll taxes, Corey Johnke \$146.26 - Board wages, mileage.

The Board reviewed a list of grants payable.

Following discussion, motion made by Director Iverson, seconded by Director Abild to approve the financial report and to pay all bills. Motion passed unanimously. The report was placed in the district files.

PROJECT ASSISTANCE REQUESTS

Project being planned for the cities of Salem and Viborg are not ready for discussion at this time.

RESOLUTIONS AND GRANT AGREEMENTS

1. Resolution #24-09 - This resolution authorizes a grant of up to \$5,000.00 to the Kingsbury County Conservation District to be used for tree planting cost share. The resolution also authorizes the VBWDD to enter into Grant Agreement #05-24 with the Kingsbury County Conservation District. Following review, Director Davey moved to approve and sign Resolution #24-09. Seconded by Director Abild. Motion passed unanimously.

2. Grant Agreement #05-24 - This grant agreement has been returned from the Kingsbury County Conservation District with the proper signatures. The grant is for the amount of up to \$5,000.00 and is to be used for tree planting cost share. Following review, Director Iverson moved to approve and sign Grant Agreement #05-24. Seconded by Director Davey. Motion passed unanimously.

3. Resolution #24-10 - This resolution authorizes a grant of up to \$5,000.00 to the Miner County Conservation District to be used for tree planting cost share. The resolution also authorizes the VBWDD to enter into Grant Agreement #06-24 with the Miner County Conservation District. Following review, Director Abild moved to approve and sign Resolution #24-10. Seconded by Director Iverson. Motion passed unanimously.

4. Grant Agreement #06-24 - This grant agreement has been returned from the Miner County Conservation District with the proper signatures. The grant is for the amount of up to \$5,000.00 and is to be used for tree planting cost share. Following review, Director Iverson moved to approve and sign Grant Agreement #06-24. Seconded by Director Davey. Motion passed unanimously.

5. Resolution #24-11 - This resolution authorizes a grant of up to \$10,000.00 to the Kingbrook Rural Water System to be used for engineering fees. The resolution also authorizes the VBWDD to enter into Grant Agreement #07-24 with the Kingbrook Rural Water System. Following review, Director Chadima moved to approve and sign Resolution #24-11. Seconded by Director Iverson. Motion passed unanimously.

6. Grant Agreement #07-24 - This grant agreement has been returned from the Kingbrook Rural Water System with the proper signatures. The grant is for the amount of up to \$10,000.00 and is to be used for engineering fees. Following review, Director Abild moved to approve and sign Grant Agreement #07-24. Seconded by Director Iverson. Motion passed unanimously.

PROJECT UPDATES

Ryan Wood from DGR Engineering joined the meeting by videoconference and updated the Board on the study being conducted for the Swan Lake Improvement Association. The VBWDD provided financial assistance for the cost of the study.

The Manager also gave updates on the following ongoing and future projects of interest to the VBWDD: City of Centerville, Silver Lake Association, McCook County Wildlife Club, City of Madison and City of Viborg.

OTHER BUSINESS

1. Tax Levy - The Board reviewed final tax revenue numbers for 2024 as well as expected revenues for 2025.

2. Enviroscape - The Board contemplated purchasing a watershed landscape model to be used for education and outreach. The product was discussed and a video demonstration was reviewed. Due to the logistics of how the model would be operated it was decided to pass on the idea at this time.

3. New Director Area Boundaries - The officially approved Director Area language and map was reviewed. The vacancies for Area's 3, 6 and 7 will be published and those positions will be seated during the January meeting.

4. SDARWS Director - A ballot was sent in to elect a Class C Director for the SD Association of Rural Water Systems.

5. 2025 Annual Meeting - Topics of discussion for the 2025 Annual Meeting were contemplated.

6. Financial Report - Motion made by Director Iverson to hire Richard Adamson to complete the 2024 financial reports for the Annual Meeting. Seconded by Director Chadima. Motion passed unanimously.

7. Correspondence/Items of Interest - The Manager reviewed several notable items of interest to the VBWDD with the Board.

UPCOMING MEETINGS

1. Legislative Activities - January 15-16, Pierre
2. VBWDD Annual Meeting - January 22, 2025 3:00 p.m.
Centerville

ADJOURNMENT

There being no further business, Director Iverson moved to adjourn the meeting at 4:40 p.m. Seconded by Director Davey. Motion passed unanimously.

ROBIN DYKSTRA
CHAIRMAN