

*Serving the counties of Turner, Clay & McCook*

**BOARD OF DIRECTORS**

CHAIR: Arden Abild - Area 3, Wakonda  
VICE-CHAIR: Robin Dykstra - Area 5, Marion  
SECRETARY: Bob Iverson - Area 1, Vermillion  
Sarah Chadima - Area 2, Vermillion  
Wayne Davey - Area 4, Hurley  
Steve Gordon - McCook County

STAFF: Brad Preheim- Manager/Treasurer

**MINUTES  
VERMILLION BASIN WATER DEVELOPMENT DISTRICT  
AUGUST 23, 2023**

The Board of Directors of the Vermillion Basin Water Development District (VBWDD) convened at 6:30 p.m. for a regular meeting at the district office in Centerville, South Dakota on Wednesday, August 23, 2023.

**DIRECTORS PRESENT**

Arden Abild, Area 3  
Sarah Chadima, Area 2 (via Zoom)  
Wayne Davey, Area 4  
Robin Dykstra, Area 5  
Bob Iverson, Area 1  
Steve Gordon, McCook County

**DIRECTORS ABSENT**

None

**OTHERS PRESENT**

Brad Preheim - Manager  
Trent Bruce - DGR Engineering  
Fred Butzke - McCook Co CD  
Ryan Wood - DGR Engineering

Chairman Abild called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

The Board reviewed the agenda for the meeting. There being no changes, Director Iverson moved to approve the agenda. Seconded by Director Dykstra. Motion passed unanimously.

**CONFLICT OF INTEREST**

Chairman Abild asked if any Directors had a conflict of interest in regards to any agenda item. No conflicts were noted.

**PUBLIC COMMENTS**

There were no public comments made.

**APPROVAL OF JULY MEETING MINUTES**

Chairman Abild asked for any additions or corrections pertaining to the Board of Directors meeting from minutes from July 19, 2023. There being no changes, Director Dykstra moved to approve those minutes. Seconded by Director Chadima. Motion passed unanimously.

#### **FINANCIAL REPORTS**

Outstanding bills: Tim & Kim Eide \$325.00 – August rent & utilities, Century Business Products \$50.00 – August copier lease, Fort Randall, Telephone \$83.12 – August phone, Internal Revenue \$393.76 – payroll taxes, Brad Preheim \$911.56 – August wages, phone, River Appreciation Day \$500.00 – Education & Outreach grant, Visa \$13.21 – Travel, City of Salem \$10,000.00 – Grant.

The Board reviewed the 2023 budget and grants payable. Motion made by Director Iverson and seconded by Dykstra to transfer money from Budget Category "Project Assistance" to categories "Travel" (\$34.91), "Miscellaneous" (\$748.65) and "Insurance & Bonds" (\$347.00) to cover budget shortages. Seconded by Director Dykstra. Motion passed unanimously.

Following discussion, motion made by Director Iverson and seconded by Director Dykstra to approve the financial report and pay the bills. Motion passed unanimously. The report was placed in the district files.

#### **2024 BUDGET HEARING**

Chairman Abild opened the 2024 Budget Hearing with the following statement. "This is the time and place set by published notice for hearing statements in regards to the District budget as proposed by the Vermillion Basin Water Development District Board of Directors. All interested parties may make a statement. Persons who have indicated they wish to make a statement will be called on in the order they have signed in. Following that, anyone else may make a statement."

There were no visitors present wishing to comment and the manager indicated he had received no written or verbal comments from the public. Chairman Abild declared the 2024 Budget Hearing closed.

Motion made by Director Davey to approve the 2024 District budget as published with minor changes. Seconded by Director Chadima. Motion passed unanimously.

## **SWAN LAKE IMPROVEMENT ASSOCIATION – PROJECT ASSISTANCE REQUEST**

Trent Bruce from DGR Engineering attended the meeting on behalf of the Swan Lake Improvement Association (SLIA) to discuss a project assistance request.

In recent years, during high water events, the waters from Turkey Ridge Creek have been overtopping the existing inflow structures and corresponding sedimentation ponds that limit the sediment that reaches Swan Lake. They are looking for improvements to reduce or eliminate flood waters from Turkey Ridge Creek from adversely impacting the lake.

The SLIA Board has changed members and officers many times over the years and subsequently has lost institutional knowledge and ideas and opinions change with each regime. The current Board would like direction from Engineers on the best way to deal with general maintenance issues as well as ideas for preventive measures.

The SLIA has contracted with DGR Engineers for a scope of services that will provide topographic surveying, preliminary design analysis and agency coordination to improve the inflow facilities at Swan Lake. The scope of services estimated cost is \$15,300.00.

Following discussion, Director Dykstra moved to grant the Swan Lake Improvement Association up to 50% (\$7,650.00) of the cost of the DGR study. Seconded by Director Chadima. Motion passed unanimously.

### **RESOLUTIONS & GRANT AGREEMENTS**

1. Resolution #23-07 - This resolution authorizes a grant of up to \$10,000.00 to the City of Salem to be used for preliminary engineering costs on their Water System Study. The resolution also authorizes the VBWDD to enter into Grant Agreement #04-23 with the City of Salem. Following review, Director Dykstra moved to approve and sign Resolution #23-07. Seconded by Director Chadima. Motion passed unanimously.

2. Grant Agreement #04-23 - This grant agreement has been returned from the City of Salem with the proper signatures. The grant is for the amount of up to \$10,000.00 and is to be used for preliminary engineering costs on their Water System Study. Following review, Director Dykstra moved to approve and sign Grant Agreement #04-23. Seconded by Director Davey. Motion passed unanimously.

3. Resolution #23-08 - This resolution authorizes two grants of up to \$7,500.00 each to the Town of Chancellor to be used for preliminary engineering costs on their Lagoon System and Pressure Analysis studies. The resolution also authorizes the VBWDD to enter into Grant Agreements #05-23 & #06-23 with the Town of Chancellor. Following review, Director Davey moved to approve and sign Resolution #23-08. Seconded by Director Iverson. Motion passed unanimously.

4. Grant Agreement #05-23 - This grant agreement has been returned from the Town of Chancellor with the proper signatures. The grant is for the amount of up to \$7,500.00 and is to be used for preliminary engineering costs on their Lagoon System Study. Following review, Director Dykstra moved to approve and sign Grant Agreement #05-23. Seconded by Director Iverson. Motion passed unanimously.

5. Grant Agreement #06-23 - This grant agreement has been returned from the Town of Chancellor with the proper signatures. The grant is for the amount of up to \$7,500.00 and is to be used for preliminary engineering costs on their Pressure Analysis Study. Following review, Director Davey moved to approve and sign Grant Agreement #06-23. Seconded by Director Chadima. Motion passed unanimously.

#### **PROJECT UPDATES**

The Board discussed ongoing projects of interest to the District that included the City of Centerville, Clay Rural Water System and City of Vermillion.

#### **OTHER BUSINESS**

1. Expansion Discussion - Manager Preheim shared a map of the Director Area boundary changes.

2. 2024 Compensation Rates - Following discussion the following rates of compensation were approved. Motion by Davey, seconded by Iverson to set the Director meeting compensation at \$125.00 per meeting. Motion passed unanimously. Motion by Iverson, seconded by Dykstra to compensate the Manager at a rate of \$45 per hour. Motion passed unanimously.

3. Retirement Contribution - Motion made by Director Dykstra to contribute \$1,500.00 to the staff retirement account. Seconded by Director Iverson. Motion passed unanimously.

4. Correspondence & Literature - Various items from the past

month were shared with the Board.

5. Cancel September Meeting – Due to lack of timely business, Director Iverson moved to cancel the September Board of Directors meeting. Seconded by Director Davey. Motion passed unanimously.

**UPCOMING MEETINGS**

1. River Appreciation Day – September 12th, Clay County Park
2. Eastern SD Water Conference – October 11th, Brookings
3. VBWDD Board of Directors – October 18th – 6:30 p.m.  
Centerville
4. VBWDD Board of Directors – December 20th – 3:00 p.m.  
Centerville

**ADJOURNMENT**

There being no further business, Director Iverson moved to adjourn the meeting at 8:40 p.m. Seconded by Director Davey. Motion passed unanimously.

Recorded by \_\_\_\_\_

ATTEST: \_\_\_\_\_