

Serving the counties of Turner and Clay

BOARD OF DIRECTORS

CHAIRMAN: Arden Abild - Area 3, Wakonda
VICE-CHAIRPERSON: Robin Dykstra - Area 5, Marion
SECRETARY: Bob Iverson - Area 1, Vermillion
Sarah Chadima - Area 2, Vermillion
Wayne Davey - Area 4, Hurley

STAFF: Brad Preheim- Manager/Treasurer

**MINUTES
VERMILLION BASIN WATER DEVELOPMENT DISTRICT
JANUARY 19, 2022**

The Vermillion Basin Water Development District (VBWDD) convened at 4:00 p.m. for the Annual meeting in the Automatic Irrigation building in Centerville, South Dakota, on Wednesday, January 19, 2022.

DIRECTORS PRESENT

Arden Abild, Area 3
Sarah Chadima, Area 2 (Zoom)
Wayne Davey, Area 4
Bob Iverson, Area 1
Robin Dykstra, Area 5

DIRECTORS ABSENT

None

OTHERS PRESENT

Brad Preheim - Staff
Steve Muilenburg - CRWS

Chairman Abild called the meeting to order at 4:00 p.m.

APPROVAL OF AGENDA

The Board reviewed the agenda for the meeting. There being no changes, Director Iverson moved to approve the agenda. Seconded by Wayne Davey. Motion passed unanimously.

CONFLICT OF INTEREST

Chairman Abild asked if any Directors had a conflict of interest regarding any agenda item. No conflicts were noted.

DIRECTOR TERMS

The terms of Directors Abild, Dykstra and Iverson expire at the end of 2022. These notices of vacancy will be published.

APPROVAL OF DECEMBER MEETING MINUTES

Chairman Abild asked for any additions or corrections pertaining to the Board of Directors meeting minutes from December 15, 2021. There being none, Director Dykstra moved to approve those

minutes. Seconded by Bob Iverson. Motion passed unanimously.

FINANCIAL REPORTS

1. 2021 Year End – Year end 2021 financial reports containing a balance sheet, revenues, expenditures and budget comparison information was provided for the Board and any visitors. This information was prepared by Richard Adamson and available for review, questions and discussion.

Following discussion, Director Dykstra moved to approve the 2021 unaudited financial report as presented. Seconded by Bob Iverson. Motion passed unanimously.

2. 2021 Annual Review – The Department of Legislative Audit requires the VBWDD to submit an Annual Review of its financial report to their office annually. This document was also prepared by Richard Adamson. Following discussion, Director Chadima moved to approve and submit the 2021 Annual Review as prepared. Seconded by Robin Dykstra. Motion passed unanimously.

3. January 2022 – Outstanding bills include: Tim & Kim Eide \$300.00 – January rent & utilities, Century Business Products \$50.00 – copier lease, Fort Randall Telephone \$82.74 – phone, internet, Brad Preheim \$1,667.01 – December wages, phone, travel, US Treasury \$707.96 – payroll taxes, SDUI .51 – 4th quarter 2021, Richard Adamson \$200.00 – 2021 financials & tax docs, New Century Press \$16.04 – publishing Board of Directors, Per diem & Mileage: Bob Iverson – \$183.44 – 4th quarter 2021, Arden Abild \$186.89 – 4th quarter 2021, Sarah Chadima \$191.49 – 4th quarter 2021, Wayne Davey \$178.84 – 4th quarter 2021, Robin Dykstra \$196.66 – 4th quarter 2021.

Following discussion, motion made by Iverson, seconded by Davey to approve the financial report and pay the bills. Motion passed unanimously. The report was placed in the district files.

ELECTION OF OFFICERS

Chairman Abild turned the meeting over to Manager Preheim. Preheim asked for nominations for Board of Director Chairman for 2022. Director Iverson nominated Arden Abild. Director Davey moved to cease nominations and cast a unanimous ballot for Abild. Seconded by Bob Iverson. Motion passed unanimously.

Re-elected Chairman Abild resumed control of the meeting and

asked for nominations for Vice Chairman. Director Iverson nominated Robin Dykstra. Director Chadima moved to cease nominations and cast a unanimous ballot for Dykstra. Seconded by Bob Iverson. Motion passed unanimously.

Chairman Abild then asked for nominations for Board Secretary for 2022. Director Chadima nominated Bob Iverson. Director Davey moved to cease nominations and cast a unanimous ballot for Iverson. Seconded by Robin Dykstra. Motion passed unanimously.

REPORT ON COMPLETED AND PLANNED ACTIVITIES

A list of projects supported in 2021 was provided and discussed. Planned projects for 2022 were also reviewed.

RESOLUTIONS

1. RESOLUTION #22-02 - This resolution designates Security State Bank of Chancellor as the official depository of the VBWDD. Following discussion, Director Iverson moved to approve and sign Resolution #22-02. Seconded by Sarah Chadima. Motion passed unanimously.

2. RESOLUTION #22-03 - This resolution designates the official newspapers of the VBWDD as the Centerville Journal, Plain Talk, Viborg Enterprise, Hurley Leader, Marion Record and New Era.

Following discussion, Director Iverson moved to approve and sign Resolution #22-03. Seconded by Wayne Davey. Motion passed unanimously.

CLAY RURAL WATER SYSTEM

Clay Rural Water System Manager Steve Muilenburg attended the meeting to give an update on the Clay Rural Water System. The plant is 45 years old and nearing the end of its useful life. Plans are being made to build a new plant along with additional improvement projects. The system will submit a financial project assistance request to the Board in the near future.

TURNER COUNTY CONSERVATION DISTRICT

1. Resolution #22-04 - This resolution authorizes a grant of up to \$5,000.00 to the Turner County Conservation District to be used for tree planting cost share. The resolution also authorizes the VBWDD to enter into Grant Agreement #01-22 with the Turner County Conservation District. Following review, Director Dykstra moved to approve and sign Resolution #22-04. Seconded by Wayne Davey. Motion passed unanimously.

2. Grant Agreement #01-22 - This grant agreement has been returned from the Turner County Conservation District with the proper signatures. The grant is for the amount of up to \$5,000.00 and is to be used for tree planting cost share. Following review, Director Iverson moved to approve and sign Grant Agreement #01-22. Seconded by Robin Dykstra. Motion passed unanimously.

OTHER BUSINESS

1. Amended 2022 Budget - The Board reviewed the 2022 Amended Budget. The Budget has changed from the Proposed Budget due to a carry forward of funds increase from the previous proposed budget.

Following review, Director Iverson moved to approve the 2022 Revised Budget. Seconded by Robin Dyskstra. Motion passed unanimously.

2. Legislative Breakfast - The Manager updated the Board on the legislative breakfast hosted by the water development districts. The legislative session is underway and updates on bills of interest will be emailed.

3. State Water Plan/Annual Report - A copy of this document from the Department of Environment & Natural Resources was discussed and available for review.

4. Office Lease - The lease from Tim & Kim Eide for the office in 2022 was reviewed. Following discussion, Director Iverson moved to approve the lease for 2022 with no changes. Seconded by Wayne Davey. Motion passed unanimously.

5. 2022 Meeting Schedule - The By Laws of the VBWDD require monthly meetings. However, the lack of timely business doesn't always make it practical to hold meetings every month. Thus, the Board meets in January, March, May, July, August, October and December. Additional meetings can be held should business dictate that necessity. The other meetings are cancelled unless needed. All meetings other than the Annual Meeting are held on the third Wednesday of the month at 7:00 p.m. in the District office.

Following discussion, Director Chadima moved to approve the meeting schedule for 2022 as noted above. Seconded by Robin Dykstra. Motion passed unanimously.

6. Correspondence & Literature - Various items from the past month were shared with the Board.

7. February Meeting - Due to the lack of timely business, Director Davey moved to cancel the February meeting. Seconded by Robin Dykstra. Motion passed unanimously.

UPCOMING MEETINGS

1. VBWDD Regular Meeting - March 16, Centerville
2. Board of Water & Natural Resources - March 2022, Pierre

ADJOURNMENT

There being no further business, Director Iverson moved to adjourn the meeting at 5:50 p.m. Seconded by Robin Dykstra. Motion passed unanimously.

ARDEN ABILD
CHAIRMAN